



Audubon Public Schools

Administrative Offices

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April 24, 2020

Dear Parents and Guardians:

“**Our public schools will remain closed through at least Friday, May 15th,**” stated Governor Murphy on April 16, 2020. As a result of this directive, we will continue to follow our *School Health Related Closure Plan* and our faculty and staff will continue to instruct and our students will continue to learn through remote learning environments.

New Jersey’s Department of Children and Families (DCF) provided school districts with guidance for families in order to be prepared in times of crisis. I as well as the DCF recognize that these are uncomfortable but necessary conversations. “Preparation and planning are vital elements of disaster/pandemic readiness.” Items that are part of [COVID-19 Family Support Kit](#) include:

- **Important Documents.** Gather birth certificates, health insurance cards, power of attorney forms, and living wills so you have them on hand if needed,
- **Available Caregivers.** In the event one or both parents become ill, choose people you trust to be temporary guardians.
- **Share Your Family Plan.** Email/text or tell your extended family, physician, or hospital personnel that you have a family plan you want followed if you become incapacitated, and
- **Pack an Age-Appropriate ‘GO’ Bag.** Have a bag packed with clothes, shoes, electronics, chargers, books, toys, and medicine to last a couple of days - just in case (NJDCF, April 15, 2020 Memo).

Free or reduced lunch meals are available for qualifying students. If a family has experienced a job loss or reduction in salary, you may be eligible for Free or Reduced priced meals for your child(ren). The meal application process is active throughout the school year as family needs may change at any time. If you are in need, please complete and mail the completed application ([English/Spanish](#)) to the attention of Mrs. Deborah Roncace, Audubon Public School District, 350 Edgewood Avenue, Audubon, NJ 08106. If you have any questions or need assistance completing the application, you can call 856.547.7695 ext. 4104.

Technology exchanges are available on Tuesdays from 9:00 AM to 10:00 AM and from 5:00 PM to 6:00 PM at the Junior-Senior High School breezeway/Main Entrance. Families that are experiencing technical issues with their child(ren)’s device are to reach out to their building principal prior to coming to the Junior-Senior High School for an exchange. **When exchanging technology, you must wear Personal Protective Equipment (PPE), i.e. you must wear a mask.**

There is additional information and supports available on the District website - [COVID-19](#). Please feel free to reach out to your child(ren)’s principal and/or me if you have any additional comments, concerns, and/or questions.

Sincerely,

Andrew P. Davis, Ed.D.
Superintendent of Schools

In partnership with our students, families, and communities, the Audubon Public Schools will educate all students by providing motivating and challenging learning experiences embedded in technology that prepare them to achieve the New Jersey Student Learning Standards at all grade levels, in a safe setting of mutual respect, in order to develop ethical, productive citizens who will contribute to the local and global community.