

AUDUBON PUBLIC SCHOOLS
Haviland Avenue Elementary School
240 S. Haviland Avenue
Audubon NJ 08106
Phone: 856-546-4922 Fax: 856-547-1248

The Audubon Public Schools will educate all students by providing motivating and challenging learning experiences in a safe setting of mutual respect in order to develop ethical, productive citizens who will contribute to a rapidly changing world.

September, 2017

Dear Parents,

The Audubon Board of Education has received an opinion from its attorney indicating it is necessary to obtain parental permission for the release of information contained in student records.

In the past, we have released names, addresses and telephone numbers to the Grade School PTA for its use in distributing PTA materials and making telephone calls for the emergency calling system. This form will be kept on file throughout your child's years at Haviland Ave. School.

Accordingly, we are asking parents to sign the permission form and return it to school by Wednesday, September 8. If permission is not granted, your name will be removed for the emergency calling list. Only the PTA will be given this information and only for the purpose listed. They are restricted by law from distributing this material to any third party.

Your assistance in this matter will be greatly appreciated.

Sincerely,

Dr. Carleene Slowik
Principal

I hereby give permission to the Audubon School District to release the following information pertaining to my child:

<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>
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This information may be given to the Grade School PTA for the purpose of distributing material and contacting parents to educational issues.

Parent or Guardian's Signature

Grade/Teacher