

# Genesis Parent / Guardian Access Form

PLEASE PRINT

Parent/Guardian

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Cell / Home Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Parent/Guardian

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Cell / Home Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Please note:**

- 1. Your password for access will be e-mailed to each registrant.**
- 2. Students will have their own access to Genesis through the Student Portal. Students are not to have access to parent accounts.**

Users will be able to change contact information and electronically sign documents through the "Genesis Parent Access" portal. I understand that students **MAY NOT** have access to the parent's Genesis account. I will log out of the account when it is not in use and keep my password secure. Any actions or changes made through my account will be considered to be authorized and made by me.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Students to be linked to my account:

Student 1: Last Name: \_\_\_\_\_ First Name : \_\_\_\_\_ Grade: \_\_\_\_\_ School ID # \_\_\_\_\_

Student 2: Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Grade: \_\_\_\_\_ School ID # \_\_\_\_\_

Student 3: Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Grade: \_\_\_\_\_ School ID # \_\_\_\_\_

Student 4: Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Grade: \_\_\_\_\_ School ID # \_\_\_\_\_

**OFFICE USE**

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_ Entered by: \_\_\_\_\_ Date: \_\_\_\_\_