

**ADULT EVENING SCHOOL
REGISTRATION FORM**

FALL 2018

PLEASE PRINT

FALL 2018

NAME _____

ADDRESS _____

_____ ZIP _____

HOME PHONE _____

CELL PHONE _____

COURSE _____

TIME _____ DAY OF WEEK _____

FEE \$ _____ CHECK CASH MONEY ORDER

EMAIL ADDRESS _____

PLEASE READ REGISTRATION INFORMATION!

MAKE CHECK PAYABLE AND MAIL TO:
AUDUBON COMMUNITY EDUCATION
350 Edgewood Avenue
Audubon, NJ 08106

Use **ONE** form per course/per student.

Your registration is accepted unless you are notified.

NO REFUNDS made after 72 hours prior to first class.

REGISTRATION INFORMATION:

MAIL YOUR REGISTRATION EARLY TO SECURE YOUR CLASS.

Registrations are accepted on a first come/first served basis. Don't risk a class being canceled by waiting until the last minute to register.

PLEASE REGISTER EARLY!

IN-PERSON REGISTRATION – Wednesday, September 12, 2018

Audubon High School - Edgewood Ave & Pine St 6:30-7:30PM

Note: You can mail registrations in until classes start! Registrations are accepted until the day before a class begins. However, if registrations are very few, a class could be canceled as much as one week ahead of the start date. If you wait until the last minute, you run the risk of the class being full or being canceled due to insufficient registrations. Registrations are accepted the first night of a class only if the class is not full and only if you call the office by 1:00 PM to make sure the class is running and that there is room. Change is **never** available if cash is brought to class. Cash is **never** accepted without a registration form. Please bring a check or exact change.

CLASSES BEGIN WEEK OF SEPTEMBER 24, 2018 at the following locations UNLESS OTHERWISE INDICATED:

(AHS) Audubon High School, 350 Edgewood Ave.

(MAS) Mansion Ave School, 300 Mansion Ave., Audubon

(HAS) Haviland Ave School, 240 Haviland Ave., Audubon

NO CLASSES: 10/8/17, 11/8/18*, 11/9/18*, 11/22/18, 12/21/18-1/1/19

*High school only. Classes will run in Haviland & Mansion.

ALL CLASSES ARE FOR ADULTS, 18 & OVER, UNLESS OTHERWISE SPECIFIED IN CLASS DESCRIPTION

Make checks payable to: **AUDUBON COMMUNITY EDUCATION**
ACE IS NOT RESPONSIBLE FOR REGISTRATIONS LOST IN MAIL.

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PROGRAM CHANGES: Because of possible contingencies, the Adult School reserves the option to make any changes in course offerings, schedules, instructors and/or room assignments as appear necessary.

REFUNDS: You may transfer to another class or receive a refund if course is canceled. **NO REFUNDS OR TRANSFERS WILL BE MADE AFTER 72 HOURS PRIOR TO START OF FIRST CLASS.**

SENIOR CITIZEN DISCOUNT: Senior citizens (62+) may take some courses for a 25% reduction. **NO DISCOUNT FOR COURSES MARKED WITH ASTERISK (*FEE*).** **No refund will be made if discount wasn't taken on original registration.**

INSURANCE: The Board of Education provides NO insurance coverage benefits for any person participating in any of the programs or activities offered in this brochure.

Anyone taking part in physical activity should use common sense & set a reasonable pace. Check with your doctor before beginning classes.

EMERGENCY CLOSING: The Adult School will NOT meet when the school district is closed that day due to inclement weather or emergency closings. Adult School emergency closing number is 2618, which will be announced on KYW News Radio 1060, CBS 3, CW Philly, & cbsphilly.com. **You will not be called individually.**

NO REGISTRATION CONFIRMATIONS ARE MADE BY PHONE OR MAIL.
You will be called **ONLY** if a class is changed or canceled.

Call 856-547-7695, ext. 4186
with registration questions.
